

Academic Action Notice for Non-Degree-seeking Graduate Students: Termination

This notice is to inform you that, because of your academic performance, you are subject to termination from your non-degree graduate program. Any non-degree graduate student who receives grades of “F” in two courses, or nine credit hours of unsatisfactory grades qualifies for termination from Mason. (See current *University Catalog*.) Note that this is the university minimum standard: individual schools or colleges may have more restrictive standards.

Students wishing to appeal the termination status should act right away. Appeals must be written and must be received in the dean’s office within ten days of your e-mail notification of this possible action. Appeals must be approved by both your academic dean and the Vice Provost for Academic Affairs. Such approval is entirely within their discretion; it is neither automatic nor guaranteed, and must be well justified.

There is a list of deans by college at the Registrar’s web site: www.registrar.gmu.edu. Click on Academic Standing, then University Deans and Directors. Questions on the appeal process should be directed to your dean’s office.

Students who do not appeal and those whose appeals are denied will be terminated. A notation of termination will be added to the transcript, and any enrolled courses for next semester will be administratively dropped. Students who have paid for those classes should request a tuition refund through Student Accounts. Students who are terminated from a program are no longer eligible to take courses in that program but may apply to another.

Sincerely,
Susan H. Jones, George Mason University Registrar