

Academic Action Notice for Degree-seeking Graduate Students: Dismissal

This notice is to inform you that, because of your academic performance, you are subject to dismissal from your graduate program. Any degree-seeking graduate student who receives grades of “F” in two courses, or nine credit hours of unsatisfactory grades qualifies for dismissal from Mason. The policy applies to all graduate courses taken while a graduate student at Mason. (See current *University Catalog*.) Note that this is the university minimum standard: individual schools or colleges may have more restrictive standards.

Students wishing to appeal the dismissal status should act right away. Appeals must be written and must be received in the dean’s office within ten days of your e-mail notification of this possible action. Appeals must be approved by both your academic dean and the Vice Provost for Academic Affairs. Such approval is entirely within their discretion; it is neither automatic nor guaranteed, and must be well justified.

There is a list of deans by college at the Registrar’s web site: www.registrar.gmu.edu. Click on Academic Standing, then University Deans and Directors. Questions on the appeal process should be directed to your dean’s office.

Students who do not appeal and those whose appeals are denied will be dismissed. A notation of dismissal will be added to the transcript, and any enrolled courses for next semester will be administratively dropped. Students who have paid for those classes should request a tuition refund through Student Accounts. Dismissed students are not eligible to continue studies at George Mason University in degree or non-degree status.

Sincerely,
Susan H. Jones, George Mason University Registrar